

# NOTICE OF STUDENT FILMING

**We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood.** We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all Illinois filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in City of Chicago, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

## We will be filming scenes for the following production/project.

PROJECT TITLE					
FILMING ADDRESS					
DATE(S)					
HOURS	FROM		AM / PM	TO	
					AM / PM

### Description of scenes & parking:

---



---

**\*\* ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY \*\***

---

**If you have any questions and/or concerns regarding this production, please contact us using the information provided below.**

Name of Primary Student Contact	Daytime Phone #
Name of School/Class Administrator	Daytime Phone #